



**GOVERNMENT OF ARUNACHAL PRADESH**  
**OFFICE OF THE DIRECTOR**  
**TOMO RIBA INSTITUTE OF HEALTH & MEDICAL SCIENCES (TRIHMS)**  
**NAHARLAGUN – 791 110**

Telephone No.0360-2350331: Fax No.0360-2350791 :Email - trihmsap@gmail.com

No.TRIHMS-13011/2022

Dated 12<sup>th</sup> October 2023

**NOTICE**

In reference to the pre-bid meeting held on 9<sup>th</sup> October 2023 with regard to the Outsourcing of Manpower (Skilled & Unskilled) for Secretarial and Support service in TRIHMS vide NIQ No.TRIHMS-13011/2022 Dated 14/9/2023 as per the board recommendation the date of bid opening is hereby deferred till further order so as to obtain opinion/clarifications from the competent authority and concern departments.

Further amendments if required shall be uploaded in the website of TRIHMS ([www.trihms.com](http://www.trihms.com)).

*[Handwritten Signature]*  
19-10-23

(Dr. Shyamal Kr. Bhattacharya)  
I/C Director TRIHMS  
Naharlagun

Dated 12<sup>th</sup> October 2023

Memo No.TRIHMS-13011/2022

Copy to :-

1. PS to Principal Secretary (Health & FW)-cum-Chairman, Executive Committee, TRIHMS for information.
2. SPA to Director TRIHMS for information
3. The OSD (Project), TRIHMS for information
4. Notice Board
5. Office copy.

*[Handwritten Signature]*  
13-10-23

(Dr. Shyamal Kr. Bhattacharya)  
I/C Director TRIHMS  
Naharlagun

**Dean & Principal**  
Tomo Riba Institute of Health &  
Medical Sciences (TRIHMS)  
Arunachal Pradesh  
Naharlagun

## BOARD PROCEEDING

Dated 12<sup>th</sup> October 2023

In pursuant to order no. TRIHMS/13011/20/2022 dated 3<sup>rd</sup> October 2023, the board comprising the undersigned officers attended the Prebid meeting held on 9<sup>th</sup> October 2023 regarding **"Outsourcing of Manpower (Skilled and Unskilled Staff) for secretarial and support service in TRIHMS"** vide NIQ no. TRIHMS/13011/20/2022 dated 14<sup>th</sup> September 2023.

Following Request for inclusion/ Request for Omission/ Request for relaxation/ Questionnaire were raised in the Prebid meeting.

### A. Request for inclusion:

1. Apex bank NOC: No objection Certificate (NOC) from the APEX BANK as a proof of financial stability and credibility.
2. No Litigation Affidavit: Bidders should be required to submit an affidavit confirming that they are not involved in any ongoing litigation that could affect their ability to fulfil the contract
3. Affidavit on Not being a Political Party Entity: Bidders should provide an affidavit stating that they are not a political entity and do not hold any position in any political body or party.
4. "Vocal for Local": To align with the Atma Nirbhar Bharat's "Vocal for Local" initiative, it should be mandatory for bidders to be local ST holder of the State to participate on the tender.
5. Minimum Central Wages: The ministry of Labour's minimum central wages should be incorporated into the tender to ensure fair compensation for workers.
6. No Near Relative on Department Affidavit: Bidders should submit an affidavit confirming that they do not have any close relatives working in the department responsible for awarding the contract.
7. Submission of Balance Sheets: Bidders must provide their financial balance sheets for the year 2020-21, 2021-22 and 2022-23 to assess their financial stability
8. Audited IT 3CB & 3CD: submission of audited Income Tax returns in the format of IT 3CB & 3CD to verify financial compliance.
9. Experienced Requirement: Extend the minimum required experience from 3 years to the last 5 years to encourage broader participation.
10. Single Bidder Eligibility: Also allow single bidders to be eligible to participate in Tender to save time and efforts of the Departments rather going for re-tender.
11. Trading License from IMC: bidders should be required to obtain a trading license from Itanagar Municipal Corporation (IMC) specifying their business item added on it as a "Job Placement Agency"

12. Udhyam Registration Certificate: Mandate the submission of an Udhyam Registration certificate for small businesses to promote local entrepreneurship.
13. Ownership by Local ST individual: No Joint Ventures allowed bidders should be required to purely local firm owned by a local scheduled tribe (ST) individuals to empower the local community and local Entrepreneurs.

**B. Request for Omission:**

1. ESIC Registration: Remove the requirement for ESIC registration and latest filing, considering the unique challenges and unfamiliarity of ESIC among tribal populations in Arunachal Pradesh and because of lack of sincerity/discipline among employees specially here in this state which makes it more challenging to maintain or file ESIC.

**C. Request for Relaxation:**

1. Relaxation of Clause 1.8 of Eligibility Criteria: The firm should be a registered firm of the state of Arunachal Pradesh.

**D. Questionnaires**

1. Financial Bid (service Charge)

Is there any minimum ceiling quoting service charge in financial bid?

2. Financial Bid (HRA)

Is HRA Mandatory in the financial bid or not?

The board after going through the above queries recommended that the date of bid opening may be deferred till further order so as to obtain opinion from the competent authority of the concern department and all the relevant suggestions shall be updated and amended through corrigendum.



Dr. Rajen Kombo  
OSD(P), TRIHMS  
(Member)



Shri. V. Chello  
FAO, TRIHMS  
(Member)



Nongki Yirang  
BME, TRIHMS  
(Member)



Harish A.R  
Assistant(P&D), TRIHMS  
(Member)



Dr. Tao Kaki  
Dy MS, TRIHMS  
(Chairman)